

**STANDARD OPERATING PROCEDURE
SP014
WEED MANAGEMENT**

ENVIRONMENTAL RISK ACTION PLAN	
Weed Management	
Objective	<ul style="list-style-type: none"> To comply with contractual and legislative requirements in relation to weed management on the various project sites
Legal, Contractual & Other Requirements	<ul style="list-style-type: none"> Contract Specification See ENV005 Legal Requirements
Targets	<ul style="list-style-type: none"> Reduce weeds onsite.
Responsibilities	<ul style="list-style-type: none"> Site Manager are required to ensure that the requirements of this standard operating procedure are implemented Subcontractors are required to ensure that the requirements of this EMP are implemented for their operations. The Project Manager is responsible for providing updates on the status of the project to the relevant stakeholders.
Controls (means & resources)	<ul style="list-style-type: none"> Stabilise and cover cleared areas with mulch, weed mat or similar product to prevent weeds from germinating Undertake regular site clean ups. Implement a weed treatment process, methods that may be used include, but are not limited to: <ul style="list-style-type: none"> Herbicide/chemical mix application Manual techniques such as digging & hand-pulling Provide and regularly check spill kit supplies if spraying is implemented. Ensure the kits are not being used for litter and that they are clearly visible. Undertake a documented inspection to assess site environmental controls and identify improvements to controls or work methods
Timeframe	<ul style="list-style-type: none"> Duration of site works.
Monitoring & Reporting	<ul style="list-style-type: none"> Monthly Wrapp Report Doc No: ENV027 to be provided to the Systems Manager Weekly inspections to be recorded on the Daily Site Safety Checklist Doc No: OHS013.14 Monthly Management Inspections recorded on Form Doc No: OHS113 Monthly project status briefs to be provided to the clients representative and stakeholders if required under the contract. Environmental Inspections / Audits undertaken by the Client Representative
Review & Evaluation	<ul style="list-style-type: none"> In order to ensure this procedure remains effective, it will be reviewed by Senior Management on an annual basis or in the event of a major environmental incident, changes in legislation or if raised by workers concern/s.

Version Control

Date	Version	Owner	Comments
29.11.13	1	Michelle Murphy	For Issue
23.12.13	2	Michelle Murphy	Management Review
18.05.15	3	Michelle Murphy	Management Review
20.08.18	5	Michelle Murphy	ISO Accreditation Review
09.09.19	6	Michelle Murphy	Management Review
03.02.22	7	Michelle Murphy	Management Review