

PLANT & EQUIPMENT INSPECTION CHECKLIST

Project: _____

Name of Equipment or Plant: _____

Supply or Plant Hire Company: _____

	YES	NO	Notes
Does it comply with Australian Standards?			
Has it been electrically tested as per electrical code? List date and tester...			
Have all components been delivered as per delivery documentation (ie instruction manuals, deliver docket)?			
Have you observed any defects or damages to plant? If yes, please list			
Has the plant equipment been erected or fitted by a licensed or competent person? If yes, name person.....			
Does the equipment require training for employees for proper use?			
Does the plant / equipment require ongoing maintenance as per manufacturers booklet?			
Has the plant equipment maintenance booklet slip been signed by service person and given to the Foreman for the Plant / Equipment register?			
Has this equipment / plant been included in the SWMS?			
Has Foreman contacted hire/supplier for off hire?			
Foreman notified of damaged or items lost since delivery?			

APPROVAL TO _____ DATE OF APPROVAL: _____
 PROCEED: _____

Notes:

