

VERIFICATION INSPECTION CHECKLIST



TRADE: GLAZING

Date: _____

PROJECT NAME: _____

Lot No.: _____

Item	✓ / X	Description
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Preparation: (Proline Site Manager to tick off items when checked)

- | | | |
|---|--------------------------|--|
| 1 | <input type="checkbox"/> | Check that the following are in accordance with the specification & finishing schedules and have been approved by the Architect / OR Client
* type
* thickness
* size
* finish |
| 2 | <input type="checkbox"/> | Obtain details from the proposed manufacturer of its normal production details /tolerances concerning |

Section Complete	Name:	Proline sign:	Date:
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Installation: (Subcontractor & Proline Site Manager to tick off items when checked)

- | | | |
|----|--------------------------|---|
| 3 | <input type="checkbox"/> | All drawing requirements complied with |
| 4 | <input type="checkbox"/> | Rebate clean |
| 5 | <input type="checkbox"/> | Glass not damaged |
| 6 | <input type="checkbox"/> | Any DGUs with damaged perimeter seals rejected |
| 7 | <input type="checkbox"/> | Setting blocks and distance pieces correctly located |
| 8 | <input type="checkbox"/> | Sufficient space left around sides and top of glass for thermal expansion |
| 9 | <input type="checkbox"/> | DGUs installed right way round and right way up |
| 10 | <input type="checkbox"/> | Outer gasketry installed with corners close butting |
| 11 | <input type="checkbox"/> | Capping beads correctly installed and tightened |
| 12 | <input type="checkbox"/> | Rebate drainage slots not blocked |
| 13 | <input type="checkbox"/> | Completed work is protected, if required |

Work completed by (Subcontractor Name / Sign):	Date:
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Work Inspected by (Proline Name/ Sign):	Date:
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Work Inspected (if required) by (Client Name/ Sign):	Re-inspection Required Yes <input type="checkbox"/> No <input type="checkbox"/>
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Issues to be rectified before re-inspection:	Proposed Date:
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For Proline use only: If appropriate, circle reason for quality deviation: or Other: _____

Work sequence	Materials	Lack of care	Workmanship/ Skills	Poor design detailing	Inadequate supervision	Poor Produ	Other
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Feedback: Items that became apparent during inspection that should be considered in future process: