

VERIFICATION INSPECTION CHECKLIST



TRADE: **DOORS / DOOR HARDWARE**

Date: _____

PROJECT NAME: _____

Lot No.: _____

Item	✓ / X	Description
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Preparation: (Proline Site Manager to tick off items when checked)

- | | | |
|---|--|--|
| 1

 | <input type="checkbox"/>

 | Check that the following are in accordance with the specification & finishing schedules and have been approved by the Architect / OR Client
* type / solid / fire rating resistance
* thickness
* size
* finish
* Sliding / Swing
* frame type |
|---|--|--|

Section Complete	Name:	Proline sign:	Date:
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Installation: (Subcontractor & Proline Site Manager to tick off items when checked)

- | | | |
|----|--------------------------|--|
| 3 | <input type="checkbox"/> | All drawing requirements complied with |
| 4 | <input type="checkbox"/> | Intumescent strips, where specified |
| 5 | <input type="checkbox"/> | Identify Gaps between doors and frames |
| 6 | <input type="checkbox"/> | Planned door edges sealed in locations where vulnerable to wetting (from weather, spillages or floor cleaning etc) |
| 7 | <input type="checkbox"/> | Correct fit of doors in units |
| 8 | <input type="checkbox"/> | Check Door Frame Installed - section, dimensions, mitres & joints, rigid, level & plumb, correct orientation, fire resistance rating |
| 9 | <input type="checkbox"/> | Install Door - check thickness, trimmings, architraves, fire resistance rating |
| 10 | <input type="checkbox"/> | Install Door assemblies - handle, closer, hinges, stops, seals & trims |
| 11 | <input type="checkbox"/> | Check Door Operation - opening & closing |
| 12 | <input type="checkbox"/> | Completed work is protected, if required |

Work completed by (Subcontractor Name / Sign):	Date:
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Work Inspected by (Proline Name/ Sign):	Date:
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Work Inspected (if required) by (Client Name/ Sign):	Re-inspection Required Yes <input type="checkbox"/> No <input type="checkbox"/>
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Issues to be rectified before re-inspection:	Proposed Date:
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For Proline use only: _____ If appropriate, circle reason for quality deviation: or Other: _____

Work sequence	Materials	Lack of care	Workmanship/ Skills	Poor design detailing	Inadequate supervision	Poor Produ	Other
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Feedback: Items that became apparent during inspection that should be considered in future process: