

MONTHLY ENVIRONMENTAL CHECKLIST

Project Name:		Inspection Date:	
Complete By:		Position:	
Weather Conditions:	<input type="checkbox"/> Dry <input type="checkbox"/> Rain <input type="checkbox"/> Slight Wind <input type="checkbox"/> Calm <input type="checkbox"/> Strong Wind		

No	Check effectiveness of control measures	Yes/No N/A	Observations requiring action	Risk	Action Completed (Name/Date)
Soil & Water Management					
1	Are erosion and sediment controls provided where required AND as per the Erosion & Sediment Control Plan (ESCP)?				
2	Are there any areas of the site that are not adequately controlled?				
3	Are the controls (including detention areas) being maintained in an operable (good) condition?				
4	Has the ESCP been updated to reflect changing site conditions and activities?				
5	Are stockpiles protected to prevent erosion? (eg covered and/or provided with silt fence)				
6	Are trucks securely covered before entering public roads?				
7	Are roads and footpaths free of deposited material?				
8	Is potable water being conserved? (ie any dripping taps or leaking hoses/fittings evident)				
Air Quality					
1	Are dust barriers provided around the site? Are they in a good and operable condition?				
2	Are dust or exhaust emissions evident? Are dust control measures being implemented?				

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3	Are dust control measures adequate for the operation?				
Noise & Vibration					
1	Are excessively noisy activities occurring?				
2	Is a barrier/enclosure or other noise control method (eg adjust beepers, relocate stationary plant, respite period) required to reduce the impact of noise on neighbours?				
3	Are construction activities including deliveries occurring strictly within approved working hours?				
4	Are construction activities planned and implemented giving consideration to adjacent neighbours / existing tenants etc operations?				
Hazardous Substances & Liquids					
1	Are all liquid containers stored in a secure, impervious bunded area?				
2	Are spill kits available and stocked with appropriate control equipment? (eg small booms, absorbent fabric/materials)				
Traffic and Pedestrian Management					
1	Is the site access controlled and adequately monitored? (ie by the s/c or kept closed)				
2	Is pedestrian access (including disabled and prams) being maintained around the construction site?				
3	Are any changes to existing traffic and pedestrian access proposed due to upcoming works?				
Waste Management					
1	Are appropriate waste and recycling bins available on site?				
2	Is litter evident within the construction compound or around the site? (if yes, collect immediately)				
3	Are waste materials being stored in a tidy manner AND kept separate from new building materials to prevent loss and wastage?				

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4	Have waste receipts / records (inc haz sub) been received and placed in on a Waste Report?				
Community Liaison & Consultation					
1	Does the facility or local residents need to be notified of upcoming construction activities or changes to traffic/ pedestrian arrangements?				
2	Are contact details available (eg on site fencing) should the community wish to make a complaint or enquiry?				
Flora & Fauna					
1	Are protective measures in place around retained trees and vegetation? Are barriers and signage in good condition?				
2	Have any issues or injured fauna been identified?				
Heritage Protection					
1	Are protective measures in place around known heritage items?				
2	Are barriers and signage in good condition?				
Other Site Specific					
1					
2					
3					